



PUBLIC NOTICE

U.S. Army Corps
of Engineers
Vicksburg District

Issued: March 19, 2020

INFORMATIONAL PUBLIC NOTICE – MAIL PROCESSING PROCEDURES

Request for Electronic Submissions

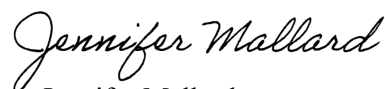
Due to Coronavirus precautions, effective the date of this Public Notice, the Vicksburg District Regulatory Branch is requesting all incoming correspondence be submitted electronically.

If you know that your application/request has already been assigned to a project manager (PM), please email the PM directly with any additional project information.

Please submit all requests via email to Regulatory@usace.army.mil for projects within the Vicksburg District's Regulatory boundary of Arkansas, Mississippi, and Louisiana. To assist us with this effort and to help expedite the processing of your request, please provide the following information in the body of your email:

- a)** Applicant/Requestor/Client Contact Information (Name, Address, Phone, Email):
- b)** Detailed narrative describing the project purpose:
- c)** Location description of project area (Section/Township/Range, Address or Lat/Long, City, County, State):
- d)** Type of Request (Pre-application Meeting, Jurisdictional Determination, Regional, Nationwide Permit, Individual Permit, Letter of Permission, Letter of No Objection, No Permit Required, etc.):
- e)** Supporting documentation (maps, plans, delineations, etc.) must be included in your e-mail submission. All e-mails must be less than 10mb in size.

If electronic submission is not possible, hard copy submissions through postal mail will continue to be accepted but will result in delayed processing times. Hard copy submissions should only be provided when electronic submissions are not possible. Precautionary internal mail handling procedures may be instituted to protect our workforce, which may result in longer than normal processing times.



Jennifer Mallard
Regulatory Chief
Vicksburg District
U.S. Army Corps of Engineers